

**FORD RIVER TOWNSHIP REGULAR BOARD MEETING
APRIL 11, 2016 FORD RIVER TOWNSHIP HALL**

Called to order at 7:00 p.m. by Supervisor, R. Fontaine, who led the Pledge of Allegiance.

Members present: G. Boudreau, R. Fontaine, P. Anderson, A. Wagner, D. Wellman
Members absent: None
Audience sheet attached.

PUBLIC COMMENT ON AGENDA ITEMS

None.

AGENDA

12 f. was added to the Agenda by R. Fontaine – Gas/Fuel Reimbursement Policy and 9 d. MFR

Moved G. Boudreau, seconded, A. Wagner, CARRIED to approve the Agenda.

MINUTES

Received Minutes:

Township Board Regular Meeting Minutes – March, 2016

Moved, G. Boudreau, seconded, A. Wagner, CARRIED, to accept the Township Board Regular meeting minutes.

REPORTS

Received Reports.

- a. March, 2016 Financial Reports: A. Wagner reported that the treasurer and clerk were in balance with the bank.

Moved, G. Boudreau, seconded, P. Anderson, CARRIED, to acknowledge the financial reports.

CONSENT AGENDA ITEMS

1. Assessor's Report of April, 2016
2. Planning Commission Meeting Minutes – March, 2016
3. Delta Solid Waste Management Authority Meeting Minutes – February, 2016

FIRE DEPARTMENT BUSINESS

Received the Fireman's Report of March, 2016 – Maintenance Reports/Treasurer's Report

Fire Chief Updates

1. Brian Nelson, Fire Chief, was present.
2. There is one new member.
3. Pancake Breakfast will be on 4/17/2016

Moved, G. Boudreau, seconded, A. Wagner, CARRIED, to accept the fire department report.

4. There is gear that needs to be replaced. For a new shirt and jacket, it would cost \$ 1464.00 per set. They are looking at purchasing two new sets. A Grant has been applied for but that could take up to a year.

Moved, G. Boudreau, seconded, A. Wagner. CARRIED, to allow the fire department to purchase two sets of gear, not to exceed \$3,000.00.

5. Fire Calls are being sent out monthly.
6. MFR – Todd Holland gave the MFR report. There have been 27 calls this year.
7. Tricia Bernier has joined the MFR.

WATER SYSTEM BUSINESS

- a. March, 2016 water system report was received. There are two leaks which the customers are aware of.

Moved, G. Boudreau, seconded, A. Wagner, CARRIED, to accept the water system report.

- b. Billing Register – Mark will check on high usage customers. There are five that Mark will look into.

Moved, R. Fountaine, seconded, G. Boudreau, CARRIED, to accept the billing register.

- c. Water Shut Offs – Amanda will work on these.
- d. Letter from E4833 M-35 – Forgiveness of Water Bill – Since the water leak did not involve the service line, after discussion, it was decided that the request to forgive the water bill be denied. P. Anderson will contact the customer.

Moved, R. Fountaine, seconded, G. Boudreau, CARRIED, to deny forgiveness of water bill for leak at E4833 M-35.

- e. Rate Study – Still a work in progress.
- f. Relief Operator – Mark will be having surgery at the end of this month. It was suggested that Gerald DeShambo be hired on a temporary basis to replace Mark while he is recovering. Mark will also check with J, Lampi to see if he is willing to help, if needed. This will be on a temporary basis for this period of time. A new posting will be done.

Moved, A. Wagner, seconded, P. Anderson, CARRIED, to hire G. DeShambo as relief water operator on a temporary basis to replace Mark will he is recovering from surgery.

UNFINISHED BUSINESS AND UPDATES

- a. Cemetery Sexton South Cemetery – B. Beckon will be hired as the new sexton at the South Cemetery. There will be three month probationary period. Russ Nelson will be hired as a consultant and will assist with the training and will set up training for both Brian and J. Webber who is the sexton at the West Cemetery.
- b. Russ Nelson and Jamie Webber will work on putting together a training manual.
- c. R. Nelson will be paid \$12.00 per hour as a consultant regarding the cemeteries and as a sexton trainer.

Moved, G. Boudreau, seconded, A. Wagner, CARRIED, to hire Russ Nelson as a sexton consultant/trainer for the cemeteries.

Moved, G. Boudreau, seconded, P. Anderson, CARRIED, to hire Brian Beckon as sexton for the south cemetery for a three month probation period, which will be re-evaluated by either side at the end of that time.

NEW BUSINESS

Moved G. Boudreau, seconded, A. Wagner, CARRIED, to pay bills from the General Fund in the amount of \$15,585.24 and the Water Fund in the amount of \$8,622.66.

- a. Sheriff's Office and Correctional Facility Project – Ryan Bergman, Delta County Administrator gave a presentation pertaining to the project.
- b. UP North Summit – Board Training – This will be held in June. G. Boudreau and D. Wellman will go the session on 6/9/2016. Interested members will let P. Anderson know so she can do the registration.
- c. General Appropriations Acts – This formalizes the budget.

Moved, G. Boudreau, seconded, A. Wagner, CARRIED to accept the General Appropriations Act. Upon a roll call vote, the following voted:

Aye: B. Boudreau, A. Wagner, R. Fountaine, D. Wellman, P. Anderson

Nay: None

Absent: None

- d. A presentation was held regarding a Proposal to add Antenna to the Water Tower which would allow for internet access by Justin Poquette of UP COMM, LLC. Justin was invited to provide additional information and a more detailed proposal for this to be considered.
- e. Gas/Fuel Reimbursement Policy – There has been a problem with gas being charged with no receipts or no authorization. Discussion was held as to whether employees should pay for the gas and turn in a voucher for reimbursement by the Township. This pertains also to the fire department. Brian will look into

seeing if the fire department can get their own credit card which would be reimbursed by the Township. A policy will be worked on regarding this.

PUBLIC/BOARD COMMENT

- a. J. Giese expressed his concerns regarding the Personnel Policy.
- b. Discussion was held regarding the road to the Water tower and who owns it vs who maintains it.

Moved, G. Boudreau, seconded, A. Wagner, CARRIED, to adjourn at 8: 25 p.m.

Patricia Anderson

Patricia Anderson, Clerk

5/9/16

Approved: