

FORD RIVER TOWNSHIP REGULAR BOARD MEETING
April 8, 2013, FORD RIVER TOWNSHIP HALL

Called to order at 7:00 p.m. by Supervisor Rachael Fountaine, who led the Pledge of Allegiance.

Members present: Rachael Fountaine, Amanda Wagner, Beth Charles, Gary Boudreau, and Delor Wellman

Members absent: None

Audience sheet attached

PUBLIC COMMENT ON AGENDA ITEMS

Rachael added 12. j.

AGENDA

Moved G. Boudreau, seconded A. Wagner, CARRIED to approve Agenda.

MINUTES

Received Minutes:

March 11, 2013 Township Board Regular Meeting

Moved G. Boudreau, seconded A. Wagner, CARRIED, to accept minutes as read contingent upon change on page 4 of "Board of Review" to "Planning Commission".

Received Minutes:

April 2, 2013 Township Special Water Board Meeting

Moved A. Wagner, seconded G. Boudreau, CARRIED, to accept minutes as read contingent upon adding in dates of water leak and that it was subtracted from the water bill.

REPORTS

Received Reports

a. March 2013, Financial Report

Moved B. Charles, seconded R. Fountaine, CARRIED, transfer \$7.55 from Peninsula Federal Credit Union Savings to Wells Fargo Savings account. This will close all accounts at Peninsula Federal Credit Union.

Moved B. Charles, seconded G. Boudreau, CARRIED, to acknowledge the Financial Report.

Moved R. Fountaine, seconded G. Boudreau, CARRIED, to acknowledge the final Budget Report for Fiscal Year 2012/2013.

Moved A. Wagner, seconded G. Boudreau, CARRIED, to acknowledge the final Income and Expense Report for the General Fund, Liquor Fund, and Water Fund for Fiscal Year 2012/2013.

CONSENT AGENDA ITEMS

1. Department of Licensing and Regulatory Affairs
2. Delta County Solid Waste Management Authority Minutes from 02/26/2013

WATER SYSTEM BUSINESS

Received the March 2013 Water Report.

Moved B. Charles, seconded G. Boudreau, CARRIED, to accept the Water Report.

- a. Estimated unmetered water usage for March is 28.3%. There is a discrepancy between the water usage report in utility billing and the water usage totals on the billing register from utility billing. Beth will look into.
- b. The DEQ needs a construction permit from Jeff for the pump replacement.
- c. It was discussed that we should possibly replace the meter on this pump at the same time. Jeff is looking into the cost. Nothing can happen until road restrictions come off.
- d. There was one power outage on 3/6/13 and a low temperature alarm on 3/20/13. Jeff recommends a new heater or heater core. Price check and more discussion needed. Restoration still needed.
- e. Jeff is still keeping a close eye on the exposed river crossing and has been talking with Rory Mattson on the issue. He will remove the insulation before the river starts to rise.
- f. Chernick removed the meter from the crawl space and put a new meter pit in the right-of-way at 3725 L.15 Lane. Jeff installed the meter and turned on the water.
- g. Discussed installing a new meter and by-pass on the service line at the fire department and the township should install a meter at the hall.
- h. There are three customers with a flat rate charge. We are looking into why.
- i. There are four possible shut-offs this month.
- j. Per the township board, Beth will continue to send an invoice for the unpaid water bill for service done by Brunette and Sons.
- k. We are still waiting to hear back from the DEQ before we can move on with Kleiman's and replace pump on Well #2.
- l. One customer has a lien on their property and one customer was sent to collections for their unpaid water bills.
- m. Jeff sent the annual permit information.
- n. Received a quote from Energenics, Inc. for the Auto/Hand install for well control and alternation selectors in the water control panel.
- o. Rachael went on route with Jeff to read meters. The past owners/renters need to be taken out of the system and the order of route needs to be changed. Beth will work on this with Badger Meter when they are windows 8 compatible. In addition, Amanda did not work with Beth on utility billing because of compatibility issues.

- p. Jeff has requested to have an assistant work with him as the water operator. He suggested having his wages divided with new assistant. The board will discuss this further.

Moved R. Fountaine, seconded B. Charles, CARRIED, to approve the purchase of two control switches from Energenics for \$1,373.76.

FIRE DEPARTMENT BUSINESS

Received the Fireman's March 2013, Maintenance Reports, and the Treasurer's Report ending March 31, 2013.

Moved G. Boudreau, seconded A. Wagner, CARRIED, to accept the Fire Reports.

Fire Chief updates:

1. No fire calls.
2. Five firefighters went to an Annual Pipeline Emergency Seminar.
3. Pancake breakfast is April 21st.
4. With fund raising monies, they purchased a Honda generator, blood borne pathogen equipment, and first aid supplies.
5. The new truck is almost ready and will be delivered soon.

UNFINISHED BUSINESS

The Zoning Ordinance has been halted and will need to be reviewed again at the Planning Commission meeting.

Moved R. Fountaine, seconded G. Boudreau, CARRIED, for the clerk to attend the E-Poll book training.

Moved R. Fountaine, seconded G. Boudreau, CARRIED, to adopt the Poverty Exemption Resolution. Upon a roll call vote, the following voted:

Aye: R. Fountaine, B. Charles, A. Wagner, G. Boudreau, and D. Wellman

Nay: None

Absent: None

Cost savings for taking texting off saves \$600 a year. The hotspot is now at the hall and WildBlue has been canceled. This is a savings of \$915 a year.

The treasurer donated a wireless adaptor for Vicki's computer so she can get internet at the hall with the hotspot.

Two new programmable thermostats have been installed.

Water ordinance - TABLED

NEW BUSINESS

Moved G. Boudreau, seconded A. Wagner, CARRIED, to pay bills from the General and Liquor Funds check #19031 to #19066 totaling \$13,472.25 and Water System Fund check #4992 to #5001 totaling \$3,895.62.

Moved R. Fountaine, seconded B. Charles, CARRIED, to adopt the General Appropriations Act. Upon roll call vote, the following voted:
Aye: G. Boudreau, D. Wellman, B. Charles, A. Wagner, and R. Fountaine
Nay: None
Absent: None

Moved G. Boudreau, seconded A. Wagner, CARRIED, to adopt the Micropolitan Resolution of Support. Upon roll call vote, the following voted:
Aye: B. Charles, R. Fountaine, A. Wagner, D. Wellman, and G. Boudreau
Nay: None
Absent: None

Moved R. Fountaine, seconded B. Charles, CARRIED, to approve MTA Professional Development training on Mackinac Island for all board members.

Discussed how to better handle fire incident reports.

Rachael suggested a financial checks and balance workshop. Date will be decided and posted.

Moved R. Fountaine, seconded G. Boudreau, CARRIED, to approve K9 training at the hall and grounds with prior scheduling.

Need policy for lawful expenditures.

PUBLIC/BOARD COMMENT

Del explained why the trustees are paid for special meetings. He also talked about the duties and responsibilities of the water operator.

Road complaints on H road and A-15. Rachael will be talking to the DCRC.

Moved G. Boudreau, seconded A. Wagner, CARRIED, to adjourn at 9:00 p.m.

Beth Charles

Beth Charles, Clerk

5-13-13

Approved: