

Ford River Township Planning Commission

Regular Meeting Minutes

January 8, 2025

The meeting was called to order by C. Detiege, Zoning Administrator, at 7:00 p.m. and the Pledge of Allegiance was recited.

Present: R. Fettig, J. Church, R. Ness, K. Mineau Absent: S. Ribble

Election of Planning Commission

**Election of Planning Commission Officials**

- **Chairman** – Zoning Administrator, Charles Detiege accepted a ~~motion made~~ motion made by R. Ness to nominate K. Mineau, seconded by R. Fettig.

Unanimous Approval.

Meeting was turned over to K. Mineau, chairman

- **Vice - Chairman** – Motion was made by J. Church to nominate R. Ness, seconded by R. Fettig.

Unanimous Approval.

- **Secretary** – Motion was made by R. Ness to nominate J. Church, seconded by R. Fettig.

Unanimous Approval.

- **Vice Secretary** – Motion was made by R. Fettig to nominate S. Ribble, seconded by R. Ness.

Unanimous Approval.

**Public Comment on Agenda Items**

- None

**Conflict of Interest Declaration**

- None

**Approval of Agenda**

- Moved Election of Officers to follow Roll Call; - 3A
- R. Ness made a motion to approve the agenda. J. Church seconded. Unanimously Approves

## **Public Hearing**

- None

## **Minutes**

- Planning Commission meeting minutes from December 2024, were approved with a motion by R. Ness, seconded by R. Fettig. Unanimously Approved

## **Reports**

- Zoning Administrator C. Detiege provided the commission with the December 2024 Zoning Administrators Report.

## **Permits**

- None

## **Unfinished business**

- Review of ~~Ordinances~~ Ordinances tabled
- Approved 2025 Planning Commission Dates with resolution 2025-01 with dates from February 2025- January 2026. R. Fettig made motion, R. Ness Seconded. Roll Call – R. Fettig -Y, R. Ness- Y, J. Church – Y, K. Mineau – Y. S. Ribble – Absent

## **New Business**

- Suggestions for Future Projects – None
- Annual ~~Report~~ Report– J. Church presented the commission with a copy of the 2024 Annual Report. A ~~motion~~ MOTION TO approve was made by R. Ness, ~~seconded~~ seconded by R. ~~Fetting~~ FETTIG. Unanimous Approval.
- ~~Ryan Carrig from CUPPAD gave a presentation on zoning ordinance and explained what CUPPAD can do to help us with ordinances, zoning and developing a citation process. Cost would be approximately between \$10,000 and \$20,000.~~

## **Short Term Rental Renewals**

- None

## **Special Use Permits/ ZBA Applications**

- ~~Kelly and David Cavicchoni applied for a special use permit for a STR. During discusson it was dtermined that structure had to be 600 square feet which it looks like it is not. Supervisor ZONING ADMINISTRATOR Detiege still looking into. Special Use Application was tabled.~~

**Communications**

- Ryan Carrig ~~from CUPPAD~~ FROM CUPPAD sent an e-mail on updating zoning ordinance detailing estimated costs.

**Public Comment on Non-Agenda Items**

- None

**Board Comments**

- None

**Adjournment**

- A motion was made by J. Church. R. Ness Seconded.  
Unanimous Approval.  
Meeting Adjourned at 7:48.

*Jayne M Church*

Jayne M. Church

2-5-2025